

Minutes
Board of Directors Meeting
April 13th, 2016
SU 418

Attendees:	Steve Deutsch	Ariana Carbonaro
	Alana Slatky	Jennifer Lischer
	Niza Cardona	Yaranny Reynoso
	Kevin Saunders	Raven Harris
	Maria Iskaros	L. David Eaton
	Joan West	Corinna Caracci

Others Present: Melinda Cirillo, Ryan Goodwin

Recording Secretary: Faathyma Clark

Call to Order: 10:38 a.m.

Unanimous approval of March Minutes and agenda.

Financial Report:

Melinda went over the financial report. The largest variance in budget actuals is food service and central service; unfavorable revenue variance of \$249,000 because meal plans were over budgeted. Guaranteed commission had an unfavorable variance of \$114,000 due to timing. The revenue variance of \$403,000 for Central Services is due to losses on Schwab investment portfolio. On the expense side, there is an unfavorable variance of \$52,000 because the meal plan cost to CAS is higher than budgeted. Overall, CAS is operating at \$628,000 under budget. Card Services is now selling single stamps. **Steve** explained the large number of students moving towards the all Flex meal plan has influenced thoughts about meal plans for next year. When the budget committee meets they will see that CAS is adapting the meal plans to the growing need for more declining balance which is more expensive to students and CAS.

Executive Directors Report:

No highlights, questions or comments.

Service Evaluation Committee Meeting:

Ariana presented the main topics from the March Service Evaluation Committee Meeting.

- Karma Road may be coming to campus next year; it may be the only fully organic option on Campus.

- Discussed the ten-cent raise for Sodexo workers. **Ryan** explained Sodexo and the Union came to an agreement for workers to get a 50-cent raise every year for the next three years. Once the union sits down to approve it, it will be finalized.
- Green reusable containers are now being used at the SUB.
- Pricing in Oscars, high mark up and items not being marked. There is now a comment board in Oscars where students can express any comments or concerns and managers will respond and repost.

Donations:

Steve explained, for audit purposes, any money spent on construction for spaces CAS rents need to be donated from the Board to the college. Two outstanding construction costs are \$240,000 for The Roost at Ridgeview and \$140,000 for Truth Café. **There was unanimous approval to proceed with these donations.**

Housekeeping:

- Making a Difference employee recognition program has been replaced with the Recognized for Service program. Awardees receive a monetary award along with his/her picture on the award wall at the SUB. Voting boxes are currently out around campus to give students, faculty and staff a chance to vote on an employee they would like to recognize.
- **Programming funds:** Memos have been sent out to the Board from each of the 11 recipients. Vote to approve the allotted amounts will happen during the May Board meeting. **Kevin** asked for **Steve** to explain what the overall design of the money is for. **Steve** explained the money is not to fill gaps in anything academic that the school is doing, such as teacher salaries. The money is to enrich the campus and provide funding for things state funding will not cover, such as a distinguished speaker series. **David Rooney** described the new process of allocating CAS funds compared to the old process of allocating CAS funds. **David Eaton** explained the new process is much more accurate and allows for a finite budget to be distributed fairly. **Kevin** asked **Steve** to explain how it was originally decided for the money to be divided the way it is today. **Steve** explained historically RHSA and Student Affairs had been given approximately the same amount they are given now. For the rest of the recipients, the amount that each of the many individual programs were given was folded into the eleven groups we have today. A bucket of funds was created for each, based on history. If the Board wants to increase the budget, it would then be voted on to decide which program gets what percentage of that increase.

Meeting Adjourned at 11:02