

Minutes
Board of Directors Meeting
March 8th, 2017
SU 418

Attendees:	Steve Deutsch	W. Wayne Brumfield
	Michele Halstead	Ryan Goodwin
	Niza Cardona	Danielle Franklin
	L. David Eaton	Alexandra Cox
	Rachel Rigolino	Rui Gomes
	Fred Destefano	

Others Present: Tim MacTurk

Recording Secretary: Faathyma Clark

Call to Order: 10:33a.m.

There was unanimous approval of February Board Minutes.

Executive Director Report:

Steve recognized Ryan for his efforts to appreciate his employees during Employee Appreciation Week.

Food Insecurity:

Steve explained that the Food Insecurity Committee has now met twice. He then introduced Reverend Dianna Smith to explain the food pantry. **Dianna** explained that the food pantry has been open since 2012 in SUB 322. It is supported by three local churches and the Northeast Foodbank and college and university food bank resorption. They have served 765 students and faculty. They are open Wednesday 1-4 and Friday from 2-5. They are in need of volunteers and want to get the word out more; the dream is to be open every day.

Ryan explained that Sodexo is working with Laura Petite and the Food Recovery Program. Leftover food will be donated to the program whenever possible. So far, 107lbs of leftover food have been donated to the Food Recovery Program. They will also be hosting monthly special events and donating a portion of the proceeds to the food pantry. **Steve** presented a power point discussing food insecurity on campus and how CAS will be involved. **Steve** mentioned requiring students to volunteer their time in order to use the food pantry. This will allow for better quality and quantity of food and to have extended operating hours. NYPIRG and Student Senate have committed to helping with fundraisers for the food pantry. **Steve** mentioned that he spoke with some of the vendors at the farmers' market and they may be able to sell some of their leftovers at wholesale prices. CAS also wants to help with fundraisers. **Steve** believes that requiring volunteer time in order to use the food pantry will help remove the stigma of using a food pantry, it will create more of a co-op. **Steve** mentioned he does not believe this initiative

will cost CAS much money. **Steve** explained that CAS will be hiring a student, Amanda, part-time to help organize volunteers. **Michele** mentioned getting volunteers from student groups on campus. **Steve** agrees that is a great idea. **Dianna** explained that she has a list of students who would like to volunteer she just needs help getting them all together.

Bookstore Contract:

Steve explained that the proposed agreement from Follett is very reasonable and we are signing the contract. We are the only campus CBC is aware of that still gets a minimum guarantee, we were able to lock that in for one more year and then each year after that will be 13.5% of commissionable sales, which is roughly \$250,000 at current sales. They are giving us a one-time payment of \$125,000 to sign contract and \$50,000 for capital improvement. They are also going to continue textbook scholarships.

Bakery/Hasbrouck Construction:

Steve explained plans are moving ahead as scheduled. The bakery will employ a full-time manager, a supervisor and staff 6 days a week. It will supply all baked goods for campus including vegan options. It will not be able to supply gluten free items due to regulations for gluten free bakeries. However, Tammy Friedman with "Midge and Me" can supply gluten free baked goods. The bakery will also feature a showcase café where the current Sweet Stop is. Ryan already has a manager in mind, she comes from Bread Alone. **David** asked if it will also provide bread products for campus. **Ryan** explained that would be a very large operation. They need to see how daily production goes first. They also need to stay within fire code. **Rachel** asked about the results of the survey that Sodexo put out. **Ryan** said they had 700 responses and are reviewing them now. Should be ready in about a month and he will share it with the Board when it's all-together.

Steve showed renderings for what Hasbrouck lobby and the CAS office will look like after construction. Construction starts in May and hoping to be done by January 2018.

Programming:

Steve explained that renewal of CAS program funding is coming up soon. We will discuss the Budget in April and then approve programming requests in May. He asked who would be interested in being on the Programming Committee to discuss the process for renewing funds.

Alex, Niza and Rachel volunteered to be on the Committee.

Michele motioned for adjournment Niza seconded.

Meeting adjourned at 11:20a.m.